

HaBaWaBa International Festival 2016 June 19-26

Registration Guide

Registration of the Clubs - Teams

- Each Club may register a maximum of two teams per category i.e. two teams in the U09 category (2007+) and two teams in the U11 category (2005/2006+) in this category can play also athletes born in 2007.
- Each Club may register from 9 to 15 players, one coach and one manager is permitted per team.
- The Coach and the Manager will be provided with free accommodation by the WPD. For the request of a third companion, Club must send an email to office@habawaba.com . This request will be examined by WPD , if it were accepted the third companion will pay the same fee of the participating athletes.
- The teams can be registered from **November 16th, 2015 to January 31th 2016**.
- **Attention:** The clubs wishing to take part in the 2016 HaBaWaBa International Festival must register their teams online.

Registration Procedure – Cost of Participation

Step A1: Registration of the Club

- Clubs interested in participating in the **9th HaBaWaBa International Festival** must send an e-mail to the Secretariat of the Event, at office@habawaba.com (the head of communications of the Association is **Ms. Cinzia Savi Scarponi**), indicating the number of teams that wish to be registered in the two competitions (*i.e. one or two teams in the U11 category and one or two teams in the U09 category*).
- After receiving the e-mail, the Secretariat of the Event will respond by sending **username& password to enter the online system**.
- Each club will be provided with its own username&password with which it can access in the online system. On entering the system, it will be permitted to access the page "**Club registration**" where all the required information can be entered: Club Name, Address, Zip Code, City, County, State, Contact person (phone, e-mail). On the same page the Club will have to insert its **logo** in high definition format (.jpg /.png). The Club will also have to indicate the number and name of the participating teams.

Step A2: Payment of the fee of the Club (per each participating team)

The Participation Fee for each team amounts to €200, 00

- Each Club will have to pay via a bank transfer to the bank account of **Waterpolo Development** the participation fee of **€200,00 for each team that will be registered** in the two competitions of the Festival (U11-U09). The following must be stated: Registration Fee *HaBaWaBa 2016, along with the name of the Club and the number of teams (if there is more than one team per club)*
- The participation fee for all the teams of each club must be paid by the **31st January 2016**.

- Clubs may make any changes to the data entered in the online System by 31st January 2016. After that date, no changes can be made to the data entered by the Club. Any request for changing Club's data will have to be communicated to the General Secretariat (email office@habawaba.com)
- Entries will close early if the teams exceed the limited number expected (96 teams in U11 category and 24 teams in U09 category). Priority will be allocated according to the date of payment.

<i>Bank account of Waterpolo Development</i>	IBAN: I T61A 0533 6121 4300 0046 40474 3
	BIC/SWIFT: B P P N I T 2 P 3 0 7

Step B1: Payment of 50% of the total “participation fee” of the players.

The participation fee of each player amounts to **€390,00** which can be paid in two instalments (**€195,00 + €195,00**)

- **The advance first instalment of the participation fee €195.00,** representing 50% of the total fee, must be paid **by March 15th, 2016**
- Payments will be made to the Bank account of Water Polo Development stating: *Advance participation fee for HaBaWaBa 2016 + name of club + number of children.*
- *Note: WPD doesn't accept individual payments by parents for their children. The payment of individual quotas must be made by the Club.*

Step B2: Registration of the players entered in each team of the club

- After the payment of the advance instalment, the Secretariat will authorise the club to enter the page "**Accreditation**" within the online system, (up until this point, the system did not permit access to this page). Using the password provided in Step A1, the Club will be able to access to the page "**Accreditation**", where each club can fill in the online form **for each of their teams separately**, entering all the required data: *Surname, Name, Number of cap, Date of Birth, City of Birth, T-shirt size, sex, residence.*
In the same time Clubs shall send to the Secretariat (office@habawaba.com) medical **certificate** with details of **any food allergies** of the participating athletes.

Note: you can make changes or new entries in the Accreditation Page until May 1st, 2016.

- **As of May 2th**, the Clubs can register the names and surnames of the parents wishing to attend the 9th HaBaWaBa International Festival.

- **N.B.:** In addition to the data of the participants (players, coach) required during registration, it is important that a **photograph** "colour passport photograph" (max. 500 KB) is attached for each participant in either .jpg, or .png format. The photograph will be included in the official brochure of the HaBaWaBa International Festival and will be printed on the accreditation documents of the participants.

Step B3: Balance of the participation fee + sending signed documents by e-mail

- The balance of the fee €195.00 must be paid by **May 1st, 2016**, to the Bank account of Water Polo Development stating: *Balance of the participation fee for HabaWaba 2016*
- In addition, the Club shall fill, sign, scan and send by e-mail to office@habawaba.com the **Registration Form Tournament** that contains declaration of suitability for competition issued by the sports body responsible for the team, release child protection, release to use photo and video and release privacy protection (this document is available on the websites: www.habawaba.com and www.wpdworld.com) and send it via email to office@habawaba.com within and no later than **May 02th , 2016**.
- **From May 2th 2016**, the online system will not allow changes to be made to the teams registered. All data (team names and company names, players, coaches and managers) will be included in the official brochure of the **HaBaWaBa Festival 2016**.
- Parents will be allowed to make changes via the online system **until June 1th, 2016**
- **N.B.:** The deadlines can not be extended, as well as for obvious logistic reasons, due to the need to comply with the strict terms of the contract with the Village and to proceed with the production of the official brochure.

Step C1: Registration of the Itineraries of the Clubs

- By May 20th, 2016, the Club will need to register via the online system the details of their itinerary by entering the page "**Arrivals&Departures**". It should indicate the day, the time and place of their arrival (such as airport, railway station / bus, or their direct arrival at the village).

To use the password assigned, the following data will have to be entered:

1. **Place of arrival** (a drop down menu in the system shall include: name of airport, bus/railway station, direct arrival at the village),
2. **Date and time of arrival**
3. **Number of people arriving in the delegation** (players, coach, manager, family)
4. **Return destination** (name of airport, bus/railway station, direct return to the city of departure)
5. **Date and time of departure**
6. **Number of people in the original delegation** (players, coach, manager, family).

Step C2: Payment for the "Transportation" service

- Clubs interested in having a transport from the place of arrival (Venice airport or other) to the Getur Village and vice versa, must communicate to Mr. Michele Zanatta sending an e-

mail to the address: logistic@habawaba.com and ask for transportation from their point of arrival to the Getur Village and vice versa.

- After booking the "transportation" service, the club will have to pay the full amount **by 30th May 2016** via c \ c bank transfer to Waterpolo Development stating the reason: **Transport to / from Village GETUR – Airport/Train Station**

Hospitality services for the participating teams

The accommodation of the teams is provided in en-suite rooms in the various residences of the Village. Breakfast, lunch and dinner are organized buffet . Typical Mediterranean cuisine is provided **from dinner on 19nd June to lunch on June 26th, 2016. Teams that want lunch for the day June 19th and give up lunch on June 26th will have to send a request to the Secretariat (office@habawaba.com) no later than June 10, 2016.** Teams that prefer a packed lunch for the day of departure (June 26th) must fill out a form, which will be delivered by Getur Village on the day of accreditation (19 June). Clubs must return the form directly to the reception of the GE.TUR Village the next day.

- Each room has use of a beach umbrella and two deck chairs on the private beach of the village.
- Each participant has the opportunity to use the facilities of the Village: soccer fields, 5 a-side soccer, basketball, volleyball, handball, tennis courts, including a splendid Water Park (20th to 25th June, 2016 available from 11.00 to 13.00 and from 17.00 to 19:00 by appointment of the teams). The participants can also take advantage of a green area for walking and cycling.
- Each participant and all guests are guaranteed health care 24 hours a day , first aid, 2 ambulances and a security service. Two insurance policies.
- Each participant (players and companions) will be given a "welcome kit" which includes a backpack, a t-shirt, a cap, a towel and various gadgets.
- For further information about the Village, please visit www.getur.com

Hospitality services for family members

- **Family Accreditation:** family members who want to attend the 9th HaBaWaBa International Festival will receive accreditation of the HaBaWaBa International Festival with their name and the name of the club to which they belong on their arrival at the Getur Village
- Families who want accommodation inside Getur Village must contact directly the village, Ms. **Eziana Minotti Marzari** email: eziana@getur.com mob. +39.3601073995.

Cost of accommodation for each family member

€ 340,00 full board (7 nights) balance by 31/05/2016

€ 360,00 full board (7 nights) balance after 31/05/2016

only since 01/06/2016 and by the beginning of the event reservations and balance will be accepted for shorter periods with daily rates based on the total of a week (€360,00)

For single room there will be an extra of **€ 15,00 per day.**

NOTE: Adults who don't have accommodation in the Getur Village will have to pay € 5.00 per day for entry in the village directly to the Getur reception.

- **Transportation Service:** The family members travelling with the delegations of their club should inform the club if they wish to avail of the same "transportation" service.

The clubs, as outlined in the previous steps C1/3, are obliged at the registration stage, to enter the number of family members accompanying the delegation.

Refunds

- The team in good standing with the inscription, but unable, for serious reasons, to attend HaBaWaBa International Festival, will be reimbursed of the 'participation fee of € 200 per team" if the failure to participate will be notified **by February 1th , 2016**
- Teams in compliance with registration (200 €), but who have not paid the first instalment € 195.00 per athlete within the terms described above will be disqualified from the tournament and not refunded of the registration fee.
- Teams that have paid the advance fee (€195.00 x player), but have not paid the balance by May 1st 2016, will be disqualified from the tournament and will only be refunded with **50% of the fee paid if such request is made no later than May 2, 2016.**
- Teams that have duly paid the fees but are unable to participate for serious reasons, will be refunded with **60% of the fee paid**, if the failure to participate is notified by **15th May 2016.**
- If an individual athlete had to give up participation for health reasons, the Club must send a medical certificate attesting to the inability of the athlete to participate to the Secretariat (office@habawaba.com). The Club will be reimbursed **60%** of the fee paid if the request will arrive no later than **June 1st , 2016**, all requests received after this date will not receive refund.

Exclusions

The teams or the players will not be allowed to take part in the tournament in the following cases:

- Non-declaration of suitability for competition issued by the sports body responsible for the team.
- Players will be excluded if their parents have not given their consent to the processing of the personal data.
- In addition, the absence of the "Authorisation of Images" signed by the parent means that the image of the player will not appear in the official brochure of the Festival.